

Committee(s): Residents' Consultation Committee	Date(s): 24 November 2014
Subject: Working Parties - Formation and Review	
Report of: Director of Community and Children's Services	Public For Decision
<p>Executive Summary</p> <p>This report, which is for decision, looks at the process for setting up and running of our Working Parties.</p> <p>There should be an open and transparent process for setting up, running and appointing members of working parties, with the objective of ensuring that resident involvement in management of the Barbican Estate, as consultees and participants in Working Parties, should be as widespread as possible.</p> <p>A protocol was presented to the Residents' Consultation Committee in September and following comments has been re-drafted and it is for this committee to agree this. This protocol would then be adapted by the RCC at their annual review of Working Parties at their meeting in Spring 2015.</p> <p>Recommendation</p> <p>That the Committee reviews and agrees the draft protocol for the setting up and running of Working Parties so that it can be implemented at their annual review of Working Parties in Spring 2015.</p>	

Background

1. There have been a number of Working Parties (WP) set up over the years to look at specific projects/services, for example, Garchey waste disposal system, Background Underfloor Heating. There are also a number of ongoing WPs that continually monitor our services, for example, Service Level Agreement Review, Gardens Advisory Group.

2. Resident representatives for these WPs has generally been agreed by the RCC when the WP was set up at their respective quarterly meetings. There have been issues regarding maintaining membership of these WPs and obtaining volunteers to sit on these groups.
3. The current WPs are included in Appendix 1 listing details of Chairman, meeting dates, resident members and Officers. However, the processes involved in setting up and running these WPs could be improved upon.

Proposals

4. There should be an open and transparent process for setting up, running and appointing members of WPs, with the objective of ensuring that resident involvement in management of the Barbican Estate, as consultees and participants in WPs, should be as widespread as possible. This practice has been informally adopted by the formation of one of the more recent WPs in 2013, the Background Underfloor Heating WP which has generally worked well.
5. A review of these processes has taken place and how it would work for all WPs. A protocol has therefore been drafted by the RCC Chair and the Barbican Estate Manager and it is for this committee to agree this – see Appendix 2. This protocol would then be adopted by the RCC at their annual review of WPs at their meeting in Spring 2015, for implementation by each WP.

Conclusion

6. A protocol for how WPs are set up, membership progressed and the way they are administered would be a good way of demonstrating the transparency of our WPs to all stakeholders and facilitating the widespread involvement of residents in these groups.

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